

## ACCESS AND FACILITIES FORM

GB Railfreight Ltd Access & Facilities Request Form.  
 To request access and rail related services, as shown on the GB Railfreight Location List for Access & Ancillary Services please complete this request form and e-mail to: [accessrequests@gbailfreight.com](mailto:accessrequests@gbailfreight.com)  
 All contracted services will be on a 'take or pay' basis in line with GB Railfreight Ltd - Facilities Access Contract Template.  
 For Access requests and resource hire with less than 48 hours notice contact [RailServices.Controller@gbailfreight.com](mailto:RailServices.Controller@gbailfreight.com) or **01733 856635** (Option 4).  
 All other requests outside of 48 hours should be referred to the following,  
 Access Requests and Miscellaneous Services - [accessrequests@gbailfreight.com](mailto:accessrequests@gbailfreight.com)  
 Resource Hire - [resourcehires@gbailfreight.com](mailto:resourcehires@gbailfreight.com)

CLIENT DETAILS					
FOC/TOC Name:		Customer Name:		Application Date:	
Requested By:		E-mail:		Telephone:	

DETAILS FOR REQUEST							
Location:				Commencement Date:			
Requirements:							
Access Terms:	Contracted - 10 or more services per week		Contracted - Fewer than 10 services per week		Over 24 hours notice		Under 24 hours notice

DETAILS OF REQUIRED SERVICE							
Day/Date Required	Times Required		Train Characteristics				
	Arrival Time:		Departure Times:		Weight:		Wagon Type:
	Departure Times:		Length:		Commodity:		Dangerous Goods (Y/N):
	Arrival Time:		Departure Times:		Weight:		Wagon Type:
	Departure Times:		Length:		Commodity:		Dangerous Goods (Y/N):
	Arrival Time:		Departure Times:		Weight:		Wagon Type:
	Departure Times:		Length:		Commodity:		Dangerous Goods (Y/N):
	Arrival Time:		Departure Times:		Weight:		Wagon Type:
	Departure Times:		Length:		Commodity:		Dangerous Goods (Y/N):
	Arrival Time:		Departure Times:		Weight:		Wagon Type:
	Departure Times:		Length:		Commodity:		Dangerous Goods (Y/N):
	Arrival Time:		Departure Times:		Weight:		Wagon Type:
	Departure Times:		Length:		Commodity:		Dangerous Goods (Y/N):
	Arrival Time:		Departure Times:		Weight:		Wagon Type:
	Departure Times:		Length:		Commodity:		Dangerous Goods (Y/N):
	Arrival Time:		Departure Times:		Weight:		Wagon Type:
	Departure Times:		Length:		Commodity:		Dangerous Goods (Y/N):

**RESOURCE HIRE** (Please be specific, including full details of the request)

**MISCELLANEOUS HIRE** (Please be specific, including full details of the request)

**ADDITIONAL INFORMATION** (Please be specific, including full details of the request)

For access to manned locations outside of the stated opening hours, such access will be considered upon request. Additional staff may be arranged to meet a specific need for which extra charges would apply or by permitting "self-supply". For manned and unmanned locations all access will be in accordance with the Safe System of Work (SSoW), for self-supply locations these may need to be re-written to accommodate.

The processes for requesting access to GB Railfreight rail service facilities and deadlines for handling such requests are in accordance with the RailFreight Industry Code of Practice  
[https://orr.gov.uk/\\_data/assets/pdf\\_file/0015/6414/freight-access-code-of-practice.pdf](https://orr.gov.uk/_data/assets/pdf_file/0015/6414/freight-access-code-of-practice.pdf)

GB Railfreight General Terms & Conditions for rail access and related services are in line with GB Railfreight - Facilities Access Contract Template. For information relating to charges for rail service facility access and any rail related services please refer to GB Railfreight Access Rates. Access to GB Railfreight facilities which are operated by a third party may require additional permissions and charges.

Information regarding any temporary restrictions or changes that have the possibility to impact on GB Railfreight rail service facilities is communicated in accordance with GB Railfreight - Facilities Access Contract Template.